



## THE CORPORATION OF THE TOWNSHIP OF WAINFLEET REGULAR MEETING OF COUNCIL MINUTES

C04/24  
MARCH 19, 2023  
6:30 P.M.  
COUNCIL CHAMBERS

PRESENT:        B. Grant            Mayor  
                    J. Anderson        Councillor  
                    T. Gilmore          Councillor  
                    J. MacLellan        Councillor

REGRETS:        S. Van Vliet    Councillor

STAFF PRESENT: M. Luey            Chief Administrative Officer  
                    M. Alcock          Fire Chief/CEMC  
                    A. Chrastina       Deputy Clerk  
                    J. Crawford       Administrative Assistant  
                    L. Earl            Manager of Community & Development Services  
                    C. Hart            Manager of Finance/Deputy Treasurer  
                    S. Ivins            Planner  
                    M. Jemison        Drainage Superintendent  
                    R. Nan            Manager of Operations  
                    David Scott       Planning Technician  
                    D. Zelichowski    IT Specialist

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### 1. **Call to Order**

Mayor Grant called the meeting to order at 6:30 p.m.

### 2. **National Anthem**

### 3. **Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

### 4. **Disclosures of Interest**

None.

### 5. **Mayor's Announcements & Remarks**

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.

- We are hosting our Annual Drainage Program Open House on Thursday, March 28, 2024 from 6:00 pm - 8:00 pm here in Council Chambers.
- The new Marshville Public School is hosting a Pasta Dinner Fundraiser for new sports team uniforms on April 5 at the Wainfleet BIC on Perry Road. Tickets are available through School Cash Online.
- Solar Eclipse April 8
  - This eclipse will be viewable from everywhere in Niagara
  - We're asking residents to please stay off roadways to avoid congestion for emergency services
  - Town Hall will be physically closed to the public April 8 but staff will be working and will remain available to serve the public remotely
- Our next regular meeting of Council is Tuesday April 9 at 6:30pm.
- Regional Council meets this coming Thursday
- Transit met today and discussed year end reports
- Niagara Peninsula Conservation Authority Board meets this Friday

## 6. Councillor's Announcements & Remarks

Councillor Anderson advised that the Niagara Health Coalition is holding a meeting pertaining to health care delivery at the Port Colborne Vale Health and Wellness Centre (Golden Puck Room) from 6:30 to 8:00 p.m. on Thursday March 21, 2024.

## 7. Adoption of Previous Council Minutes

a) Minutes of the Regular Meeting of Council held February 20, 2024

### **Resolution No. C-2024-032**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** the minutes of the Regular Meeting of Council held February 20, 2024 be adopted as circulated.”

CARRIED

## 8. Public Meeting

None.

## 9. Delegations

None.

## 11. Consent Agenda

- a) ASR-004/2024 Re: 2023 Building & Septic Permit Fees
- b) PWSR-005/2024 Re: Supply of Bulk Transported Water
- c) PWSR-005/2024 Re: Equipment Rental Rates 2024

**Resolution No. C-2024-033**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

**“THAT** the following items be received and the recommendations contained therein be approved and acted upon:

- a) ASR-004/2024 Re: 2023 Building & Septic Permit Fees
- b) PWSR-005/2024 Re: Supply of Bulk Transported Water
- c) PWSR-005/2024 Re: Equipment Rental Rates 2024”

CARRIED

**12. Staff Reports & Recommendations**

## a) Administrative Staff Reports

## i. Memorandum Re: Fire Department Administration

**Resolution No. C-2024-034**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

**“THAT** the memorandum respecting Fire Department Administration be received; and

**THAT** the Chief Administrative Officer be directed to enter into an agreement with the City of Port Colborne to enlist the services of our Fire Chief and Deputy Chief for a duration not to exceed 120 days; and

**THAT** a Joint Shared Services Committee be established with the City of Port Colborne; and

**THAT** the Chief Administrative Officer and the Mayor be appointed to the committee.”

CARRIED

## ii. ASR-005/2024 Re: 2023 Projected Year End Results

**Resolution No. C-2024-035**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

**“THAT** Administrative Staff Report ASR-005-2024 respecting the 2023 Projected Year-End Results be received; and

**THAT** the recommended transfers to and from reserves, as outlined in the below, be approved; and

**THAT** a reserve for drainage be created to be used as a source of funding for drainage related operations and projects in the future.”

CARRIED

a) Drainage Staff Reports

i. DSR-001/2024 Re: Drainage Program Update

**Resolution No. C-2024-036**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** Drainage Staff Report DSR-001/2024 respecting the Township’s 2023-2024 Drainage Program Update be received;

AND **THAT** the 2024 municipal drain maintenance program be approved.”

CARRIED

ii. DSR-002/2024 Re: Big Forks Drain Management

**Resolution No. C-2024-037**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** Drainage Staff Report DSR-002/2024 regarding the future management of the Big Forks Drain be received; and

**THAT** Council authorize staff to prepare and distribute the necessary notices in accordance with Section 78(1) Drainage Act; and

**THAT** Council appoint R.J. Burnside & Associates Ltd. under the Drainage Act to improve the Big Forks Drain.”

CARRIED

b) Planning Staff Reports

i. PSR-002/2024 Re: Cannabis Production Facilities

**Resolution No. C-2024-038**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** Planning Staff Report PSR-002/2024 be received; and

**THAT** Council consider the proposed amendments to Zoning By-law 034-2014, Site Plan Control By-law 028-2015 and Medical Marihuana Licensing By-law 057-2017 outlined within this report; and

**THAT** staff be directed to initiate a zoning by-law amendment file and to schedule a public meeting for April 30, 2024.”

CARRIED

- ii. PSR-003/2024 Re: Housekeeping Amendments to Zoning By-law 034-2014

**Resolution No. C-2024-039**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** Planning Staff Report PSR-003/2024 be received; and

**THAT** Council consider the proposed amendments outlined in Appendix “A”; and

**THAT** staff be directed to initiate a housekeeping zoning by-law amendment file and to schedule a public meeting for April 30, 2024.”

CARRIED

c) **Public Works Staff Reports**

- i. PWSR-007/2024 Re: Ball Diamond Washroom Upgrade

**Resolution No. C-2024-040**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** PWSR 007-2024 respecting award for the Ball Diamond Washroom Upgrade be received; and

**THAT** Council direct the Manager of Operations to engage the services of Serianni Construction Ltd to complete the project for the Ball Diamond Washroom Upgrade.”

CARRIED

**13. Review of Correspondence**

- a) **C-2024-067** Re: Increased Funding to Libraries and Museums in Ontario

**Resolution No. C-2024-041**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

“**THAT** Correspondence item C-2024-067 from the Town of Lincoln respecting Increased Funding to Libraries and Museums in Ontario be received and supported.”

CARRIED

- b) C-2024-091 Re: Permanent Planting at the Cenotaph

**Resolution No. C-2024-042**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

“**THAT** Correspondence item C-2024-091 from the Wainfleet Historical Society respecting permanent planting at the cenotaph be supported.”

CARRIED

- c) C-2024-098 Re: Request for exemption to Section 7.1 of BL010-2018

**Resolution No. C-2024-043**

Moved by Mayor Grant

Seconded by Councillor MacLellan

“**THAT** Correspondence item C-2024-098 from Besten Contracting respecting a request for exemption to Section 7.1 of BL010-2018 be received for information.”

CARRIED

#### 14. By-laws

- a) By-law No. 010-2024 being a by-law to appoint members to Property Standards Committee and Appeals Committee(s)

**Resolution No. C-2024-044**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** By-law No. 010-2024 being a bylaw to appoint members to Property Standards Committee and Appeals Committee(s) be read and passed this 19th day of March, 2024.”

CARRIED

#### 15. Notices of Motion

None.

#### 16. Closed Meeting

- a) Item under Section 239(2)(d) of the Municipal Act, 2001, labour relations or employee negotiations – 1 item (a matter pertaining to employee negotiations)
- b) Item under Section 239(2)(k) of the Municipal Act, 2001, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – 1 item (a negotiation matter)

c) Item under Section 239(2)(k) of the Municipal Act, 2001, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – 1 item (an HR update)

d) Minutes of the closed meetings of Council held February 20, 2024”

**Resolution No. C-2024-045**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** Council now move into closed session to discuss:

a) Item under Section 239(2)(d) of the Municipal Act, 2001, labour relations or employee negotiations – 1 item (a matter pertaining to employee negotiations)

b) Item under Section 239(2)(k) of the Municipal Act, 2001, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – 1 item (a negotiation matter)

c) Item under Section 239(2)(k) of the Municipal Act, 2001, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – 1 item (an HR update)

d) Minutes of the closed meetings of Council held February 20, 2024”

CARRIED

**17. Rise and Report**

Council met in closed session and received information and provided confidential staff direction respecting an employee negotiation matter and a negotiation matter.

Council also received information respecting an HR matter and a procedural vote was taken to adopt previous closed session minutes.

**18. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2024-046**

Moved by Councillor Gilmore

Seconded by Councillor Anderson

“**THAT** By-law No. 011-2024 being a by-law to adopt, ratify and confirm the actions of the Council at its meeting held on the 19th day of March, 2024 be read and passed this 19th day of March, 2024.”

CARRIED

**19. Adjournment**

There being no further business, the meeting was adjourned at 8:06 p.m.

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B. Grant, MAYOR

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A. Chrastina, DEPUTY CLERK

**Approved by Council April 9, 2024**