



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
REGULAR MEETING OF COUNCIL MINUTES**

C05/24  
APRIL 9, 2024  
6:00 P.M.  
COUNCIL CHAMBERS

PRESENT:           B. Grant           Mayor  
                      J. Anderson       Councillor  
                      T. Gilmore       Councillor  
                      J. MacLellan      Councillor  
                      S. Van Vliet      Councillor

STAFF PRESENT: M. Luey           Chief Administrative Officer  
                      A. Chrastina       Deputy Clerk  
                      J. Crawford       Administrative Assistant  
                      L. Earl           Manager of Community & Development Services  
                      C. Guttin       STR Licensing and By-Law Enforcement Officer  
                      M. Jemison      Drainage Superintendent  
                      R. Nan           Manager of Operations  
                      D. Zelichowski   IT Specialist

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**1. Call to Order**

Mayor Grant called the meeting to order at 6:00 p.m.

**2. Closed Meeting**

a) Item under Section 239 (2)(c)(e)(f) of the Municipal Act, 2001, a proposed or pending acquisition or disposition of land by the municipality or local board, litigation or potential litigation, advice that is subject to solicitor-client privilege – 1 item (An update on an open legal file)

b) Minutes of the Closed Meeting of Council held March 19, 2024

**Resolution No. C-2024-047**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

**“THAT** Council now move into closed session to discuss:

a) Item under Section 239 (2)(c)(e)(f) of the Municipal Act, 2001, a proposed or pending acquisition or disposition of land by the municipality or local board, litigation or potential litigation, advice that is subject to solicitor-client privilege – 1 item (An update on an open legal file)

b) Minutes of the Closed Meeting of Council held March 19, 2024”

CARRIED

**3. Rise and Report**

Council met in closed session and received information and, provided confidential staff direction respecting an update on an open legal file. Further, a procedural vote was taken to adopt previous closed session minutes.

**4. National Anthem**

**5. Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

**6. Disclosures of Interest**

None.

**7. Mayor’s Announcements & Remarks**

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- We’re excited to be hosting our 6th Annual Wainfleet Community Open House & Free Skate on Wednesday, April 24 from 5:00-8:00 pm at the Arena.
  - There will be many community groups set up in the Moore Room with information for the Wainfleet community on local Programs, Services and Volunteer Opportunities. Please join us.
- Our next regular meeting of Council is Tuesday April 30 at 6:30pm.

**8. Councillor’s Announcements & Remarks**

None.

**9. Adoption of Previous Council Minutes**

a) Minutes of the Regular Meeting of Council held March 19, 2024

**Resolution No. C-2024-048**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** the minutes of the Regular Meeting of Council held March 19, 2024 be adopted as circulated.”

CARRIED

**10. Public Meeting**

None.

**11. Delegations**

- a) Herb Sawatzky (50by30Niagara) Re: Bill 165 Keeping Energy Costs Down Act, 2024

**Resolution No. C-2024-049**

Moved by Mayor Grant

Seconded by Councillor Gilmore

“**THAT** the delegation from Herb Sawatzky respecting: Bill 165 Keeping Energy Costs Down Act, 2024 be received.”

CARRIED

- b) Lynn Gibson and Lindsay Winger Re: Bed and Breakfast in the Short-Term Rental By-law

**Resolution No. C-2024-050**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“**THAT** the delegation from Lynn Gibson and Lindsay Winger respecting Bed and Breakfast in the Short-Term Rental By-law be received.”

CARRIED

- c) Brent Lindhurst Re: Legal non-conforming use – “Grandfather Clause” regarding Short-term Rental (STR) By-law 026-2023

**Resolution No. C-2024-051**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** the delegation from Brent Lindhurst respecting legal non-conforming use – “Grandfather Clause” regarding Short-term Rental (STR) By-law 026-2023 be received.”

CARRIED

- d) Joel Rypstra Re: STR By-law - rules and fines compared to other municipalities

**Resolution No. C-2024-052**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** the delegation from Joel Rypstra respecting STR By-law - rules and fines compared to other municipalities be received.”

CARRIED

**11. Consent Agenda**

None.

**12. Staff Reports & Recommendations**

a) Administrative Staff Reports

i. ASR-006/2024 Re: 2024 Property Tax Rate

**Resolution No. C-2024-053**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

**“THAT** Administrative Staff Report ASR-006/2024 respecting 2024 Property Tax Rates be received; and

**THAT** Council consider the by-law attached to this report as Appendix “A”, to provide for Final Property Tax Rates for the 2024 taxation year.”

CARRIED

ii. ASR-007/2024 Re: Shared Services Committee Membership

**Resolution No. C-2024-054**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** Administrative Staff Report ASR-007/2024 be received; and

**THAT** staff be directed to collaborate with staff from the City of Port Colborne to arrange a joint closed session meeting for both councils to discuss details of sharing fire administration services; and

**THAT** the composition of the Joint Shared Services Committee for the Township of Wainfleet and City of Port Colborne be addressed at the joint closed session meeting.”

CARRIED

b) By-law Enforcement Staff Reports

i. Memorandum Re: Temporary Traffic and Parking Amendment

The Manager of Community & Development Services provided an overview of the memo and rationale for the proposed temporary by-law amendment for consideration later in the agenda.

c) Public Works Staff Reports

- i. PWSR-008/2024 Re: Western Ontario Super Hockey League

**Resolution No. C-2024-055**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** Public Works Staff Report PWSR-008/2024 be received; and**THAT** Council decline the opportunity of hosting the Western Ontario Super Hockey League expansion team.”

CARRIED

- ii. PWSR-009/2024 Re: Tender for Calcium Chloride

**Resolution No. C-2024-056**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**“THAT** Public Works Staff Report PWSR 009/2024 respecting Award for Tender for Calcium Chloride for 2024-2026 be received; and**THAT** Council authorize the Manager of Operations to award the tender to Da-Lee Dust Control for the supply and application of Calcium Chloride for 2024-2026.”

CARRIED

**13. Review of Correspondence**

- a)
- C-2024-106
- Re: Marvin JD. Halladay Memorial Education Award Recipient

Councillor Gilmore took a moment to recognize the achievements of Mark Jemison, Drainage Superintendent as outlined in the correspondence.

- b)
- C-2024-120
- Re: Proclamation Request - Canadian Viral Hepatitis Elimination Day

**Resolution No. C-2024-057**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

**“THAT** Correspondence item C-2024-120 respecting a proclamation request for Canadian Viral Hepatitis Elimination Day be supported.”

CARRIED

- c) C-2024-121 Re: Proclamation Request - World Autism Day

**Resolution No. C-2024-058**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** Correspondence item C-2024-121 respecting a proclamation request for World Autism Day be supported.”

CARRIED

- d) C-2024-148 Re: Proclamation Request - National Day of Mourning

**Resolution No. C-2024-059**

Moved by Councillor Gilmore

Seconded by Councillor Anderson

“**THAT** Correspondence item C-2024-148 respecting a proclamation request for National Day of Mourning be supported.”

CARRIED

**14. By-laws**

- a) By-law No. 012-2024 being a by-law to establish estimates and tax rates for the year 2024
- b) By-law No. 013-2024 being a by-law to amend By-law No. 010-2018, being a By-law to Regulate Traffic and Parking in the Township

**Resolution No. C-2024-060**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** the following by-laws be read and passed this 9th day of April, 2024:

- a) By-law No. 012-2024 being a by-law to establish estimates and tax rates for the year 2024
- b) By-law No. 013-2024 being a by-law to amend By-law No. 010-2018, being a By-law to Regulate Traffic and Parking in the Township”

CARRIED

**15. Notices of Motion**

None.

**16. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2024-061**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** By-law No. 014-2024 being a by-law to adopt, ratify and confirm the actions of the Council at its meeting held on the 9th day of April, 2024 be read and passed this 9th day of April, 2024.”

CARRIED

**17. Adjournment**

There being no further business, the meeting was adjourned at 7:58 p.m.

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B. Grant, MAYOR

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A. Chrastina, DEPUTY CLERK

**Approved by Council April 30, 2024**