



THE CORPORATION OF THE TOWNSHIP OF WAINFLEET REGULAR MEETING OF COUNCIL MINUTES

C23/2020
September 22, 2020
7:00 p.m.
Council Chambers

PRESENT:	K. Gibson	Mayor
	D. Cridland	Councillor
	T. Gilmore	Councillor
	J. MacLellan	Councillor
	S. Van Vliet	Councillor
STAFF PRESENT:	W. Kolasa	Chief Administrative Officer
	M. Alcock	Fire Chief
	L. Gudgeon	Manager of HR/Protective Services
	S. Ivins	Planner
	M. Jemison	Drainage Superintendent
	M. Luey	Treasurer/Mgr of Corporate Services
	R. Nan	Manager of Operations
	T. McLachlin	Administrative Assistant
	A. Dashwood	Administrative Assistant

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- 1. Call to Order**
Mayor Gibson called the meeting to order at 7:00 p.m.
 - 2. National Anthem**
 - 3. Land Acknowledgement Statement**
Mayor Gibson acknowledged that the land on which we gather is the traditional territory of Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.
 - 4. Disclosures of Pecuniary Interest and the General Nature Thereof**
None.
 - 5. Presentations**
Mayor Gibson presented Kelly Grabel with a certificate for his 25 years of service with the Township.

6. **Mayor's Announcements and Remarks**

The Mayor provided the following remarks:

- We ask everyone in the gallery to please maintain appropriate physical distancing and to keep your face covering on at all times while inside the building. Regular meetings are live streamed and available for replay on our YouTube channel. We encourage the public to view Council proceedings from home when possible.
- I'd like to extend my thanks to Deputy Mayor Van Vliet for backstopping me over the past couple of weeks.
- We recently received correspondence in our office from the Canadian Association of Municipal Administrators acknowledging our CAO, William Kolasa, for thirty years of municipal services in a management capacity.
- Our public meeting regarding beaches is being held tomorrow evening at 7:00pm at the community hall. Registration is required for in person or electronic participation.
- The Police Services Board will meet on Thursday, September 24 at 9:00am. This is a virtual meeting.
- Our next regular meeting of Council is scheduled for Tuesday October 13 at 7:00pm.
- I'm saddened to hear of the recent passing of Jack Suess, who not only worked in the Township's Roads department for 28 years, but also served as a volunteer firefighter for 40 years. Of those 40 years, 28 were spent as our Fire Chief.

7. **Councillor's Announcements and Remarks**

None.

8. **Adoption of Previous Council Minutes**

With no objection from Council, the minutes from the regular meeting of Council held September 1, 2020 were approved as circulated.

9. **Public Meeting**

None.

10. **Delegations**

- a) Kim Pilot, 20215 Youngs Road South Re: Request to pave Youngs Road

Resolution No. C-2020-175

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

"THAT the delegation presentation by Kim Pilot respecting Request to pave Youngs Road be received for information; and

THAT staff be directed to prepare a report for a subsequent meeting of Council to address available options related to this request.”

CARRIED

11. **Staff Reports & Recommendations**

Mayor Gibson announced that the order of staff reports was being amended to accommodate Chief Alcock attending the firefighter’s walkthrough at the memorial service for former Chief Suess.

a) Fire Staff Reports

i. Memorandum Re: Central Fire Station Project

Resolution No. C-2020-176

Moved by Councillor Cridland
Seconded by Councillor Gilmore

“**THAT** the memorandum Re: Central Fire Station Project be received as information.”

CARRIED

Resolution No. C-2020-177

Moved by Councillor Gilmore
Seconded by Councillor Van Vliet

“**THAT** Council hold a special meeting in October 2020 to discuss the Central Fire Station Project.”

CARRIED

ii. FSR-013/2020 Re: Stage 1 of the 2020 Capital Project – Self Contained Breathing Apparatus

Resolution No. C-2020-178

Moved by Councillor Cridland
Seconded by Councillor Van Vliet

“**THAT** Fire Staff Report FSR-013/2020 respecting the Stage 1 of the 2020 Capital Project – Self Contained Breathing Apparatus be received for information.

AND THAT Council approve the purchase of Self Contained Breathing Apparatus, complete with Air Cylinders, Face-pieces, Rapid Intervention Team (RIT) Kits and all required accessories from M&L Supply at a cost of \$298,904.00 (not including HST) be approved.

AND THAT Council authorize staff to proceed with a Request for Proposals for the Stage 2 Project, purchase of a breathing Air Compressor and Fill Station, as part of the SCBA replacement project, provided it falls within the remaining approved Capital Budget amount.”

CARRIED

b) Administrative Staff Reports

i. ASR-030/2020 Re: COVID-19 Impact Report

Resolution No. C-2020-179

Moved by Councillor Cridland

Seconded by Councillor MacLellan

“**THAT** Administrative Staff Report ASR-030/2020 respecting COVID-19 Impact Report be received as information.”

CARRIED

ii. ASR-031/2020 Re: Procedure By-law Update

Resolution No. C-2020-180

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“**THAT** Administrative Staff Report ASR-031/2020 respecting proposed Amendments to the Procedural By-law to Permit Continued Electronic Participation in Meetings Pursuant to the COVID-19 Economic Recovery Act, 2020, be received; and

THAT this report be referred back to staff for further amendments to be brought back to Council for consideration at its regular meeting to be held October 13, 2020.”

CARRIED AS AMENDED

c) Building Staff Reports

i. BSR-001/2020 Re: NPCA Conditional Permit Agreement

Resolution No. C-2020-181

Moved by Councillor Cridland

Seconded by Councillor MacLellan

“**THAT** Report BSR-001/2020 be received as information; and

THAT the Township of Wainfleet enter into a Conditional Building Permit Agreement with the Niagara Peninsula Conservation Authority(NPCA) to allow them to start construction of only the foundation of expanded washroom facilities at the Long Beach Conservation Area prior to receiving an Environmental Compliance Approval (ECA) from the Ministry of Environment, Conservation and Parks(MECP)."

CARRIED

12. **Review of Correspondence**

- a) C-212-2020 – Patti Bauer, request to declare September 2021 Childhood Cancer Awareness Month and raise corresponding flag

Resolution No. C-2020-182

Moved by Councillor Gilmore

Seconded by Councillor Van Vliet

"**THAT** Correspondence item C-212-2020 from Patti Bauer respecting a request to declare September 2021 Childhood Cancer Awareness Month and raise the corresponding flag be supported."

CARRIED

13. **By-laws**

Resolution No. C-2020-183

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

"**THAT** the following By-laws be read and passed this 22nd day of September 2020:

- a) By-law No. 037-2020 being a by-law to appoint members to the Committee of Adjustment/Property Standards, Fenceviewers and Dog Control By-law Appeal Committee for the Township of Wainfleet for the current term of Council and repeal By-law No. 021-2020
- b) By-law No. 038-2020 being a by-law to repeal part of By-law No. 003-2020 being a by-law to adopt Amendment No. 02 to the Official Plan for the Township of Wainfleet"

CARRIED

14. **Notices of Motion**

Councillor Van Vliet provided notice of motion respecting reconsideration of Council's previous direction directing staff to work with the Whiteline Architects

to reduce the office space in the design concept by 2,500 square feet and report back to Council. (Resolution No. C-2020-161)

15. Closed Meeting

Resolution No. C-2020-184

Moved by Councillor MacLellan

Seconded by Councillor Cridland

“THAT Council now move into closed session to discuss:

- a) Items under Section 239(2)(c) of the Municipal Act, 2001, a proposed or pending acquisition or disposition of land by the municipality. 2 items (potential disposition of land)
- b) Item under Section 239(2)(b) of the Municipal Act, 2001, personal matters about an identifiable individual, including municipal or local board employees. 2 items (a by-law enforcement matter and a CAO performance review matter)
- c) Minutes of the closed meetings of Council held August 4, 2020 and September 1, 2020”

CARRIED

Time: 8:31 p.m.

16. Rise & Report

Consideration of the subject matter in closed session concluded with the provision of confidential direction to staff regarding the potential disposition of land matters, no report on the by-law enforcement matter, confidential direction to staff regarding the CAO performance review matter and the taking of a vote in closed session for the purpose of adopting previous confidential closed session minutes.

17. By-law to Confirm the Proceedings of Council

Resolution No. C-2020-185

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“THAT By-law No. 039-2020 being a by-law to adopt, ratify and confirm the actions of the Council at its meeting held on the 22nd day of September, 2020 be read and passed this 22nd day of September, 2020.”

CARRIED

18. Adjournment of Meeting

There being no further business, the meeting was adjourned at 10:10 p.m.

K. Gibson, MAYOR

W. Kolasa, CAO/CLERK

Approved by Council October 13, 2020