



## THE CORPORATION OF THE TOWNSHIP OF WAINFLEET REGULAR MEETING OF COUNCIL MINUTES

C09/2021

Date: March 30, 2021

6:00 p.m.

Council Chambers

PRESENT:	K. Gibson	Mayor
	D. Cridland	Councillor (Electronic Participation)
	T. Gilmore	Councillor
	J. MacLellan	Councillor
	S. Van Vliet	Councillor
STAFF PRESENT:	W. Kolasa	Chief Administrative Officer
	M. Alcock	Fire Chief
	M. Ciuffetelli	Deputy Clerk
	A. Dashwood	Administrative Assistant
	L. Gudgeon	Manager of Human Resources
	S. Ivins	Planner
	M. Jemison	Drainage Superintendent
	M. Luey	Treasurer/Mgr of Corporate Services
	R. Nan	Manager of Operations
	M. Tardif	By-law Enforcement Officer

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C09/21

- 1. Call to Order**  
Mayor Gibson called the meeting to order at 6:00 p.m.
- 2. Disclosures of Interest and the General Nature Thereof**  
None.
- 3. Closed Meeting**

### **Resolution No. C-2021-071**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**“THAT** Council now move into closed session to discuss:

- a) Item under Section 239(2)(b)(d) of the Municipal Act, 2001, personal matters about an identifiable individual, including municipal or local board employees; labour relations of employee negotiations – 1 item (an administrative review matter)

b) Item under Section 239(2)(c) of the Municipal Act, 2001, a proposed or pending acquisition or disposition of land by the municipality or local board – 1 item (a potential disposition of land matter)

c) Minutes of the closed meetings held January 26 & February 16, 2021

**CARRIED**

**4. Rise & Report**

The meeting was called to order at 6:00 p.m. in open session, with a motion presented and passed to move into closed session to receive information regarding an administrative review matter and provided staff direction on a potential disposition of land matter.

A procedural vote was taken to ratify previous closed meeting minutes.

**5. Land Acknowledgement Statement**

Mayor Gibson acknowledged that the land on which we gather is the traditional territory of Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

**6. Mayor's Announcements & Remarks**

Mayor Gibson announced the following:

- The Township office will be closed Friday April 2 and Monday April 5 for the holiday weekend
- The Wainfleet Volunteer Firefighters Association is holding their COVID-safe fish fry Friday April 2 at the Community Hall starting at 4:30pm.
- We received correspondence today from the Office of the Fire Marshal and Emergency Management confirming that once again the Township is compliant with the Emergency Management and Civil Protection Act. Kudos to our Fire Chief and Community Emergency Management Coordinator, Morgan Alcock and our leadership team for their hard work.
- Our next regular meeting of Council will be held Tuesday, April 20 at 7:00 p.m.

**7. Councillor's Announcements & Remarks**

None.

**8. Adoption of Previous Council Minutes**

**Resolution No. C-2021-072**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

**"THAT** the minutes of the regular meeting of Council held March 9 2021 be adopted as circulated."

**CARRIED**

**9. Public Meeting**

None.

**10. Delegations**

a) William Miles, Wainfleet Resident

Seeking Council approval for the use of the arena parking lot for a series of drive-in concerts

**Resolution No. C-2021-073**

Moved by Councillor Cridland

Seconded by Councillor Van Vliet

**“THAT** the delegation presentation by William Miles respecting a request for the use of the Wainfleet Arena parking lot for a series of drive-in concerts be received; and

**THAT** the Manager of Operations be directed to work with Mr. Miles to discuss further details about the events and any potential impact/cost to the Township; and

**THAT** an information report be provided to Council at an upcoming meeting with the findings.”

**CARRIED**

**11. Staff Reports & Recommendations**

a) Administrative Staff Reports

i. ASR-006/2021 Re: COVID-19 Impact Report

**Resolution No. C-2021-074**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**“THAT** Administrative Staff Report ASR-006/2021 respecting COVID-19 Impact Report be received as information.”

**CARRIED**

- ii. ASR-007/2021 Re: Municipal Act, 2020 Remuneration Reporting

**Resolution No. C-2021-075**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** Administrative Staff Report ASR-007/2021 respecting Municipal Act, 2020 Remuneration Reporting be received as information.”

**CARRIED**

b) Drainage Staff Reports

- i. Memorandum Re: Bridgewater Municipal Drain Court of Revision

**Resolution No. C-2021-076**

Moved by Councillor MacLellan

Seconded by Councillor Cridland

**“THAT** the Memorandum from the Drainage Superintendent respecting the Indian Creek Municipal Drain Court of Revision be received for information.”

**CARRIED**

- ii. DSR-005/2021 Re: Final Reading of the Indian Creek Drain Report

**Resolution No. C-2021-077**

Moved by Councillor MacLellan

Seconded by Councillor Cridland

**“THAT** Drainage Staff Report DSR-005-2021 respecting the Final Reading of the Indian Creek Drain Report be received; and

**THAT** By-law 002-2021 be given a third and final reading and passed.”

**CARRIED**

- iii. DSR-006/2021 Re: Drainage Program Update

**Resolution No. C-2021-078**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

**“THAT** Drainage Staff Report DSR-006/2021 respecting the Township’s 2020-2021 Drainage Program Update be received;

**AND THAT** the 2021 municipal drain maintenance program be approved.”

**CARRIED**

- iv. DSR-007/2021 Re: Casey Drain and Casey Drain North Extension

**Resolution No. C-2021-079**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** Drainage Staff Report DSR-007/2021 respecting the Casey Drain and Casey Drain North Extension be received;

**AND THAT** Council direct staff to discuss improvement options for the Casey Drain and Casey Drain North with qualified Drainage Engineer’s.”

**CARRIED**

c) Fire Staff Reports

- i. Memorandum Re: Fire Safety Grant

**Resolution No. C-2021-080**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**“WHEREAS** the Province of Ontario has announced a one-time grant to municipal fire services to assist in challenges associated with training and virtual inspections due to the COVID-19 pandemic;

**AND WHEREAS** the Township has identified a need to provide for improved virtual training infrastructure within each Fire Station for the benefit of its volunteer firefighters;

**NOW THEREFORE**, be it resolved that the Council of the Township of Wainfleet does support and endorse an application to the Office of the Fire Marshall under the 2020/2021 Fire Safety Grant Application Program for computer hardware and software to facilitate virtual training in each of the Township's Fire Stations."

**CARRIED**

d) Planning Staff Reports

- i. PSR-006/2021 Re: Removal of Holding (H) Symbol – File No. Z05/2021W Vacant Lot Lambert Road

**Resolution No. C-2021-081**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**"THAT** Planning Staff Report PSR-006/2021 respecting Removal of Holding (H) Symbol – File No. Z05/2021W Vacant Lot Lambert Road be received;  
and

**THAT** Council enact an amending by-law to remove the Holding (H) Symbol for the development of lands described as Concession 5 Part Lot 6 RP 59R-515 Part 3 in the Township of Wainfleet, attached as Appendix "B"; and

**THAT** Council authorize the Mayor and Clerk to execute the development agreement attached as Appendix "C".

**CARRIED**

e) Public Works Staff Reports

- i. PWSR-003/2021 Re: Award of Tender for Loader/Backhoe

**Resolution No. C-2021-082**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**"THAT** Public Works Staff Report PWSR-003/2021 respecting Award of Tender for Loader/Backhoe be received;

**AND THAT** Council authorize the Manager of Operations to purchase a 2021 580SN Case Loader/Backhoe from Strongco Corporation, being the lowest bid submitted."

**CARRIED**

- ii. PWSR-004/2021 Re: Award of Tender for Pick-up Truck

**Resolution No. C-2021-083**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** Public Works Staff Report respecting PWSR-004/2021 respecting the award of a tender for a pick-up truck be received;

**AND THAT** Council authorize the Manager of Operations to award the tender for the purchase of one (1) 2021 GMC Sierra, Regular Cab, 2 Door, 2-Wheel Drive, Full Size Pick-Up Truck to Niagara Motors in the amount of \$32,500 plus HST”

**CARRIED**

**12. Review of Correspondence**

- a) Correspondence Item No. C-091-2021

Invitation to participate in World Autism Awareness Day by raising an autism awareness flag on Thursday, April 6, 2021

**Resolution No. C-2021-084**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** Correspondence item No. C-091-2021 respecting an invitation to participate in World Autism Awareness Day by raising the Autism Awareness flag on April 6, 2021 be received and supported.”

**CARRIED**

**13. By-laws**

**Resolution No. C-2021-084**

Moved by Councillor Cridland

Seconded by Councillor MacLellan

- a) By-law No. 002-2021 being a by-law to provide for drainage works in the Township of Wainfleet in the Region of Niagara (Indian Creek Drain) – Third and Final Reading

- b) By-law No. 010-2021 being a by-law to amend the Corporation of the Township of Wainfleet Zoning By-law 034-2014 pursuant to Section 36 of the Planning Act, R.S.O. 1990.

**CARRIED**

#### 14. Notices of Motion

- a) Councillor Van Vliet Re: No Parking Signs on Tunnacliffe Road North (Notice was provided at the March 3 2021, regular meeting of Council)

**Resolution No. C-2021-086**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** the Township establish “no parking” zones on both sides of Tunnacliffe Road North, from Regional Road 27 to a point just south of the first driveway, south of Regional Road 27.”

**CARRIED**

Councillor Gilmore provided notice that he would be bringing forth a motion at the next regular meeting of Council respecting Niagara Regional Governance.

At this point in the meeting Councillor Gilmore requested that Council waive the procedure by-law to allow for 2 motions to be introduced and considered at this meeting.

**Resolution No. C-2021-087**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** the provisions set out in section 14.10 (Notice of Motion) of Council’s Procedure By-law No. 058-2019 be waived to allow for a motion to be introduced and considered at its meeting held March 30, 2021.”

**CARRIED**

**Resolution No. C-2021-088**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**“THAT** the following By-laws be brought back to Council for review at the next regular meeting of Council scheduled for April 20, 2021:

- i. Clean Yards By-law No. 073-2019
- ii. Noise By-law No. 042-2018.”

**CARRIED**



**15. Closed Meeting**

None.

**16. Rise & Report**

None.

**17. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2021-089**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** By-law No. 011-2021 being a by-law to adopt, ratify and confirm the actions of the Council at its meeting held on the 30<sup>th</sup> day of March, 2021 be read and passed this 30<sup>th</sup> day of March, 2021.”

**CARRIED**

**18. Adjournment**

There being no further business, the meeting was adjourned at 8:42 p.m.

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K. Gibson, MAYOR

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M. Ciuffetelli, DEPUTY CLERK

**Approved by Council April 20, 2021**