



## THE CORPORATION OF THE TOWNSHIP OF WAINFLEET REGULAR MEETING OF COUNCIL MINUTES

C10/2021  
Date: April 20, 2021  
7:00 p.m.  
Council Chambers

PRESENT:	K. Gibson	Mayor
	D. Cridland	Councillor (Electronic Participation)
	T. Gilmore	Councillor
	J. MacLellan	Councillor
	S. Van Vliet	Councillor
STAFF PRESENT:	W. Kolasa	Chief Administrative Officer
	M. Alcock	Fire Chief
	M. Ciuffetelli	Deputy Clerk
	A. Dashwood	Administrative Assistant
	L. Gudgeon	Manager of Human Resources
	M. Jemison	Drainage Superintendent
	M. Luey	Treasurer/Mgr of Corporate Services
	R. Nan	Manager of Operations
	M. Tardif	By-law Enforcement Officer

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C10/21

**1. Call to Order**

Mayor Gibson called the meeting to order at 7:00 p.m.

**2. Land Acknowledgement Statement**

Mayor Gibson acknowledged that the land on which we gather is the traditional territory of Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

**3. Disclosures of Interest and the General Nature Thereof**

Mayor Gibson declared an interest on agenda item No. 9. a) ASR-010/2021 Re: Short Term Rentals as wife owns and operates a Bed & Breakfast.

Councillor MacLellan declared an interest on agenda item No. 9. c) i. DSR-008/2021 Re: Agreement on Share of Assessment as he was the applicant.

Councillor MacLellan declared an interest on agenda item No. 9) ii. PWSR-006/2021 Re: Award for Waterproofing and Resurfacing of Misener and Buliung Bridges as his employer submitted a bid for the project.

**4. Mayor's Announcements & Remarks**

a) National Day of Mourning Proclamation

**Resolution No. C-2021-090**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**"WHEREAS** In 1984, the Canadian Labour Congress established April 28<sup>th</sup> as National Day of Mourning in Canada to remember and honour those who have died, been injured or suffered illness in the workplace; and

**WHEREAS** National Day of Mourning, also known as Workers' Memorial Day, is officially recognized in 100 countries worldwide; and

**WHEREAS** the most recent statistics from the Association of Workers' Compensation Boards of Canada tell us that in 2018, 1027 workplace fatalities were recorded in Canada, an increase of 76 from the previous year; and

**WHEREAS** the Township of Wainfleet is committed to providing and maintaining safe and healthy work environments for all employees by improving health and safety standards in the workplace in order to prevent further deaths, injuries and diseases from work;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Wainfleet hereby proclaims April 28, 2020 as National Day of Mourning in the Township of Wainfleet;

**AND THAT** the Canadian flag at Town Hall be lowered to half-mast from sunrise to sunset to in recognition of those who have died, been injured or suffered illness in the workplace."

**CARRIED**

**5. Councillor's Announcements & Remarks**

**Resolution No. C-2021-091**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**"THAT** Council set the curfew for the April 20, 2021 regular meeting of Council to 9:30 p.m."

**CARRIED**

Councillor Cridland noted that the Niagara Peninsula Conservation Authority Board Strategic Plan is now on their website for public review and comment.

Councillor Van Vliet congratulated Councillor Cridland for her appointment to the NPCF.

**6. Adoption of Previous Council Minutes**

a) Minutes of the regular meeting held March 30, 2021

**Resolution No. C-2021-092**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

**“THAT** the minutes of the regular meeting of Council held March 30, 2021 be adopted as circulated.”

**CARRIED**

**7. Public Meeting**

None.

**8. Delegations**

None.

**9. Staff Reports & Recommendations**

a) Administrative Staff Reports

i. ASR-008/2021 Re: Cancellation, Reduction and Refund of Property Tax

**Resolution No. C-2021-093**

Moved by Councillor MacLellan

Seconded by Councillor Cridland

**“THAT** Administrative Staff Report ASR-008/2021 respecting cancellation, reduction and refund of property tax be received;

**AND THAT** Council approve the attached application pursuant to Section 357 of the Municipal Act, 2001, numbered 2020-02 to write off taxes in the amount of \$99.15.”

**CARRIED**

- ii. ASR-009/2021 Re: COVID-19 Impact Report

**Resolution No. C-2021-094**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**“THAT** Administrative Staff Report ASR-009/2021 respecting COVID-19 Impact Report be received as information.”

**CARRIED**

- iii. ASR-010/2021 Re: Short Term Rentals

**Resolution No. C-2021-095**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

**“THAT** Administrative Staff Report ASR-010/2021 respecting Short Term Rentals be received; and

**THAT** staff be directed to draft a licensing by-law regulating short term rentals in the Township of Wainfleet for review by Council at the next available meeting.”

**CARRIED**

- iv. ASR-011/2021 Re: 2021 Summer Lakeshore Area Management Strategy

**Resolution No. C-2021-06**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**THAT** Administrative Staff Report ASR-011/2021 respecting a strategy for the management of issues along the lakeshore areas of the Township for the summer of 2021 be received as information; and

**THAT** staff continue to liaise and work cooperatively with the Niagara Peninsula Conservation Authority, Niagara Region and Niagara Regional Police to plan for and address any issues that may present on NPCA or Regional lands as well as on other private property along the lakeshore; and

**THAT** Council consider amendments to the Township's Parking By-law in response to comments received from the public regarding lakeshore area on-street parking opportunities; and

**THAT** staff be directed a draft return a by-law to regulate Township beaches and road allowance lake accesses at the next available meeting of Council; and

**THAT** provide further information and potential options for an accessible public washroom facility at Long Beach to the Augustine Road Lake Access at a subsequent meeting of Council.

**CARRIED**

b) By-law Enforcement Staff Reports

- i. BESR-005/2021 Re: Review of Parking and Traffic By-law No. 010-2018

**Resolution No. C-2021-097**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**“THAT** By-law Enforcement Staff Report BESR-005/2021 respecting the Review of Parking and Traffic By-law No. 010-2018 be received; and

**THAT** Council consider proposed amendments to Parking and Traffic By-law attached to this report as Appendix A.”

**CARRIED**

c) Drainage Staff Reports

- i. DSR-008/2021 Re: Agreement on Share of Assessment

**Resolution No. C-2021-098**

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

**“THAT** Drainage Staff Report DSR-008/2020 respecting Apportionment Agreement (MacLellan) be received;

**AND THAT** the Agreement on Share of Assessment attached hereto as Appendix “A” be approved.”

**CARRIED**

d) Fire Staff Reports

i. MEMORANDUM Re: Central Fire Station Project Update

**Resolution No. C-2021-099**

Moved by Councillor Van Vliet

Seconded by Councillor Cridland

**“THAT** the Memorandum from the Fire Chief respecting Central Fire Station Project Update be received for information.”

**CARRIED**

ii. MEMORANDUM Re: Apparatus Update

**Resolution No. C-2021-100**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** the Memorandum from the Fire Chief respecting Apparatus Update be received for information.”

**CARRIED**

iii. FSR-005/2021 Re: Award of Tender for Rescue-Pumper Apparatus

**Resolution No. C-2021-101**

Moved by Councillor Van Vliet

Seconded by Councillor Cridland

**“THAT** Fire Staff Report FSR-005/2021 respecting the award of tender for one (1) Rescue-Pumper Fire Apparatus be received for information.

**AND THAT** Council approve the purchase for the supply and delivery of a Rescue-Pumper Fire Apparatus, from Dependable Emergency Vehicles at a cost of \$584,000.00 (not including HST).

**AND THAT** the Fire Chief be delegated the authority to proceed with the completion of the Capital Project, provided it falls within the remaining approved Capital Budget amount.”

**CARRIED**

e) Public Works Staff Reports

- i. PWSR-005/2021 Re: Award for Engineering Services for Gents Road Bridge

**Resolution No. C-2021-102**

Moved by Councillor Van Vliet

Seconded by Councillor Cridland

**THAT** Public Works Staff Report PWSR 005/2021 respecting Award for Engineering Services for Gents Road Bridge be received; and

**THAT** Council direct the Manager of Operations to engage the services of Ellis Engineering to perform Engineering services for the design as well as Contract Administration for the replacement of Gents Road Bridge with Culverts.

**CARRIED**

- ii. PWSR-006/2021 Re: Award for Waterproofing and Resurfacing of Misener and Buliung Bridges

**Resolution No. C-2021-103**

Moved by Councillor Van Vliet

Seconded by Councillor Cridland

**THAT** Public Works Staff Report PWSR-006/2021 respecting Award for Waterproofing and Resurfacing of Misener and Buliung Bridges be received; and

**THAT** Council direct the Manager of Operations to engage the services of Rankin Construction Inc. to complete the waterproofing and resurfacing of Misener and Buliung Bridges

**CARRIED**

- iii. PWSR-007/2021 Re: Award for Tender for Calcium Chloride for 2021-2023

**Resolution No. C-2021-104**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**THAT** Public Works Staff Report PWSR 007/2021 respecting Award for Tender for Calcium Chloride for 2021-2023 be received; and

**THAT** Council authorize the Manager of Operations to award the tender to Da-Lee Dust Control for the supply and application of Calcium Chloride for 2021-2023.

**CARRIED**

iv. PWSR-008/2021 Re: Contracting Out Services

With no objection, Council postponed discussion of this item to the next regular meeting of Council.

v. PWSR-009/2021 Re: Site Alteration By-law

With no objection, Council postponed discussion of this item to the next regular meeting of Council.

f) Administrative Memorandum

i. MEMORANDUM Re: Clean Yards By-law & Noise By-law

At the last regular meeting of Council a motion was passed to have the Clean Yards & Noise By-law placed on the April 20, 2021 agenda for discussion.

Noise By-law - Direction was given to staff to inquire into posting avoid engine breaks signage in the village boundary and Chambers Corners.

Clean Yards By-law – Direction was given to staff to bring back the by-law at an upcoming meeting with further clarification surrounding “Inoperative Vehicles”

**10. Review of Correspondence**

a) C-0123-2021

Avondale Stores Limited requesting a letter of approval for the sale of alcohol on Victoria Day, Canada Day, Labour Day, Thanksgiving Day and Family Day

**Resolution No. C-2021-105**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** Correspondence item No. C-123-2021 from Avondale Stores Limited requesting a letter of approval for the sale of alcohol on Victoria Day, Canada Day, Labour Day, Thanksgiving Day and Family Day be received and supported.”

**CARRIED**

**11. By-laws**

**Resolution No. C-2021-106**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** the following By-laws be read and passed this 20<sup>th</sup> day of April, 2021:

- a) By-law No. 012-2021 being a by-law to amend By-law No. 010-2018 being a By-law to regulate traffic and parking in the Township
- b) By-law No. 013-2021 being a by-law to amend By-law No. 020-2014 being a By-law to establish a system for administrative penalties respecting the stopping, standing and parking of vehicles
- c) By-law No. 014-2021 being a by-law to appoint a By-law Enforcement Officer for the Township of Wainfleet.”

**CARRIED**

**12. Notices of Motion**

None.

**13. Closed Meeting**

None.

**14. Rise & Report**

None.

**15. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2021-107**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

**“THAT** By-law No. 014-2021 being a by-law do adopt, ratify and confirm the actions of the Council at its meeting held on the 20<sup>th</sup> day of April, 2021 be read and passed this 20<sup>th</sup> day of April, 2021.”

**CARRIED**

**16. Adjournment**

With no objection, the meeting was adjourned at 9:20 p.m.

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K. Gibson, MAYOR

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M. Ciuffetelli, DEPUTY CLERK

**Approved by Council May 11, 2021**