



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
REGULAR MEETING OF COUNCIL MINUTES**

C01/23
JANUARY 10, 2023
6:00 P.M.
COUNCIL CHAMBERS

PRESENT: B. Grant Mayor
J. Anderson Councillor
T. Gilmore Councillor
J. MacLellan Councillor
S. Van Vliet Councillor

STAFF PRESENT: W. Kolasa Chief Administrative Officer
M. Kirkham Deputy Clerk
L. Earl Manager of Community and Development Services
L. Gudgeon Manager of Human Resources
S. Ivins Planner
R. Nan Manager of Operations
M. Tardif By-law Enforcement Officer
A. Chrastina Administrative Assistant

C01/23

1. Call to Order

Mayor Grant called the meeting to order at 6:00 p.m.

2. Closed Meeting

Resolution No. C-2023-001

Moved by Councillor Gilmore

Seconded by Councillor Anderson

“THAT Council now move into closed session to discuss:

- a) Item under Section 239 (2)(c)(e)(f) of the *Municipal Act, 2001*, a proposed or pending acquisition or disposition of land by the municipality or local board, litigation or potential litigation, advice that is subject to solicitor-client privilege - 1 item (An update on current open legal files)

CARRIED

3. Rise & Report

The Deputy Clerk reported that Council met in open session at 6:00 p.m. and passed a resolution to go into closed session to receive information from the Township's Solicitor respecting open legal files affecting the municipality.

4. National Anthem**5. Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

6. Disclosures of Interest and the General Nature Thereof

Mayor Grant declared an interest in agenda item 16. a) Closed Meeting (Consideration of applications to various Boards and Committees) as his family member is one of the applicants to the Committee of Adjustment.

Councillor Gilmore declared an interest in agenda item 16. a) Closed Meeting (Consideration of applications to various Boards and Committees) due to a business interest with an applicant applying to the Drainage Advisory Committee.

7. Mayor's Announcements & Remarks

Mayor Grant provided the following remarks:

- Thank you to everyone who pulled together during the storm event we experienced over the Christmas break.
- Regional Council meets Thursday, January 19 at 6:30 p.m.
- We will be commencing our budget meetings soon:
 - Tuesday January 31 – Capital Budget
 - Tuesday February 28 – Operating Budget
- Our next regular meeting of Council will be held Tuesday February 7 at 7:00 p.m.

8. Councillor's Announcements & Remarks

Councillor Anderson acknowledged that the Ontario Dairy Farmers are and continue to be a huge supporter of Toronto Children's Hospital.

Councillor MacLellan provided a document to Council which outlined the Niagara Central Dorothy Rungeling Airport Commissions list of accomplishments for 2022.

9. Adoption of Previous Council Minutes**Resolution No. C-2023-002**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

"THAT the minutes of the regular meeting of Council held November 1, 2022 and December 13, 2022 be adopted as circulated."

CARRIED

10. Public Meeting

None.

11. Delegations

None.

12. Staff Reports & Recommendations**a) Administrative Staff Reports**

- i. ASR-001/2023 Re: Proposed Update to Provision of Public Notice Policy

Resolution No. C-2023-003

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT Staff report ASR-001/2023 respecting the Provision of Public Notice Policy be received;

AND THAT Council adopt the updated Provision of Public Notice Policy attached to this report as Appendix “A”

CARRIED

- ii. ASR-002/2023 Re: Board and Committee Appointments

Resolution No. C-2023-004

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT Administrative Staff Report ASR-002/2023 respecting Board and Committee Appointments be received; and

THAT Council review and select citizen appointees for the Committee of Adjustment, Drainage Advisory Committee and Public Library Board; and

THAT Council direct staff to extend the application period for the Age-Friendly Advisory Committee until sufficient applications are received that satisfy the composition of members as stated in the Terms of Reference.”

CARRIED

b) By-law Enforcement Staff Reports

- i. Memorandum Re: Proposed Amendment to the Administrative Monetary Penalty System By-law

Resolution No. C-2023-005

Moved by Councillor Anderson

Seconded by Councillor Gilmore

“THAT the Memorandum from the By-law Enforcement Officer respecting Proposed Amendment to the Administrative Monetary Penalty System By-law be received for information.”

CARRIED

c) **Planning Staff Reports**

- i. PSR-001/2023 Re: Housekeeping Amendment Z01-2022W

Resolution No. C-2023-006

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“THAT Planning Staff Report PSR-001/2023 be received; and

THAT Township Initiated Zoning By-law Amendment File No. Z01/2022W be approved for the reasons outlined in PSR-001/2023; and

THAT Township Initiated Zoning By-law Amendment File No. Z01/2022W be deemed consistent with the Provincial Policy Statement 2020 and other matters of Provincial interest; and

THAT the Zoning By-law Amendment attached as Appendix “B” be adopted.”

CARRIED

- ii. PSR-002/2023 Re: Zoning By-law Amendment Z06-2022W - Hamlet Lot Coverage

Resolution No. C-2023-007

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT Planning Staff Report PSR-002/2023 be received; and

THAT Township Initiated Zoning By-law Amendment File No. Z06/2022W be approved for the reasons outlined in PSR-002/2023; and

THAT Township Initiated Zoning By-law Amendment File No. Z06/2022W be deemed consistent with the Provincial Policy Statement 2020 and other matters of Provincial interest; and

THAT the Zoning By-law Amendment attached as Appendix “A” be adopted.”

CARRIED

13. Review of Correspondence

None.

14. By-laws**Resolution No. C-2023-008**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“THAT the following by-laws be read and passed this 10th day of January 2023:

- a) By-law No. 001-2023 Being a by-law to amend By-law No. 020-2014, being a By-law to establish a System for Administrative Penalties respecting the stopping, standing and parking of vehicles.
- b) By-law No. 002-2023 Being a by-law pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 to amend Zoning By-law No. 034-2014 of the Corporation of the Township of Wainfleet with respect to all lands within the Township of Wainfleet.

CARRIED

Resolution No. C-2023-009

Moved by Councillor Gilmore

Seconded by Councillor Van Vliet

“THAT the following by-law be read and passed this 10th day of January, 2023:

- c) By-law No. 003-2023 Being a by-law pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 to amend Zoning By-law No. 581-78 and Zoning By-law No. 034-2014 of the Corporation of the Township of Wainfleet with respect to all lands within the Township of Wainfleet.

Councillor Van Vliet requested a recorded vote.

Councillor MacLellan – In favour
Councillor Van Vliet – Opposed
Councillor Anderson – In favour
Councillor Gilmore – In favour
Mayor Grant – In favour

CARRIED

15. Notices of Motion

None.

16. Closed Meeting

Resolution No. C-2023-010

Moved by Councillor Gilmore

Seconded by Councillor Anderson

“THAT Council now move into closed session to discuss:

- a) Item under Section 239 (2) (b) of the *Municipal Act, 2001*, Personal matters about an identifiable individual, including municipal or local board employees - 1 item (Consideration of applications to various Boards and Committees)
- b) Minutes of the Closed Meeting of Council held November 1, 2022 and December 13, 2022

CARRIED

17. Rise & Report

The Deputy Clerk reported that Council met in closed session to review confidential citizen applications to various boards and committees.

Council provided staff with direction to prepare motions for said committees to appoint its members for the new term of Council.

Committee of Adjustment

At this point in the meeting, Mayor Grant left the Council Chambers and did not take part in discussion or vote on the matter.

Resolution No. C-2023-011

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“THAT the following members be appointed to the Committee of Adjustment Fence-Viewers/Property Standards Committee/Dog Control By-law Appeals for the current term of Council (2022-2026)

- 1. Garry Balicki
- 2. Diane Chase
- 3. Rico Leone
- 4. Sharon McMillan
- 5. Mark Feduck

AND THAT staff prepare the appropriate by-laws at the next available meeting.

CARRIED

Mayor Grant returned to the Council Chambers.

Library Board

Resolution No. C-2023-012

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“THAT the following members be appointed to the Township of Wainfleet Library Board for the current term of Council (2022-2026):

1. Lynn Gibson
2. Lynn Hunt
3. Chris Summerhayes
4. Lois Johnson

AND THAT staff prepare the appropriate by-laws at the next available Meeting.

CARRIED

Drainage Advisory Committee

At this point in the meeting, Councillor Gilmore left the Council Chambers and did not take part in discussion or vote on the matter.

Resolution No. C-2023-013

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“THAT the following members be appointed to the Township of Wainfleet Drainage Advisory Committee for the current term of Council (2022-2026):

1. Lennie Aarts
2. Matt Henderson
3. Ken Hessels
4. John Sonneveld
5. Gerry Veldhuizen

CARRIED

18. By-law to Confirm the Proceedings of Council

Resolution No. C-2023-014

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT By-law No. 004-2023 being a by-law to adopt, ratify and confirm the actions of the Council at its meeting held on the 10th day January, 2023 be read and passed this 10th day of January, 2023.”

CARRIED

19. Adjournment

There being no further business, the meeting was adjourned at 8:05 p.m.

B. Grant, MAYOR

M. Kirkham, DEPUTY CLERK

Approved by Council February 7, 2023