



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
REGULAR MEETING OF COUNCIL MINUTES**

C14/23  
JUNE 6, 2023  
6:00 P.M.  
COUNCIL CHAMBERS

**PRESENT:** B. Grant Mayor  
J. Anderson Councillor  
J. MacLellan Councillor  
S. Van Vliet Councillor

**REGRETS:** T. Gilmore Councillor

**STAFF PRESENT:** W. Kolasa Chief Administrative Officer  
M. Kirkham Deputy Clerk  
M. Alcock Fire Chief  
L. Earl Manager of Community and Development Services  
M. Jemison Drainage Superintendent  
R. Nan Manager of Operations  
A. Chrastina Administrative Assistant

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C14/23

**1. Call to Order**

Mayor Grant called the meeting to order at 6:00 p.m.

**2. Closed Meeting**

**Resolution No. C-2023-122**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

**“THAT** Council now move into closed session to discuss:

a) Item under section 239(2)(f) of the Municipal Act, 2001, advice subject to solicitor-client privilege – 1 item (Advice respecting draft Short Term Rental By-law)

b) Minutes of the Closed Meeting of Council held May 16, 2023

**CARRIED**

**3. Rise & Report**

The Deputy Clerk reported that Council met in open session at 6:00 p.m. and passed a motion to go into closed session.

In Closed session, Council received advice that was subject to solicitor-client privilege respecting a draft short-term rental licensing by-law to which there was extensive discussion by Members of Council.

Direction was provided to staff and the Township Solicitor to make amendments to the by-law to reflect comments received by members of Council.

A procedural vote was taken to adopt previous closed meeting minutes from May 16, 2023.

**4. National Anthem**

**5. Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

**6. Disclosures of Interest and the General Nature Thereof**

None.

**7. Mayor's Announcements & Remarks**

Mayor Grant provided the following comments:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- We raised the rainbow flag on Monday May 29 in support of Pride Niagara, and International Pride month.
- We also raised the Age-friendly flag on Thursday June 1 in recognition of June being Seniors month.
- Regional Council will meet Thursday June 15 at 6:30 p.m.
- The next NPCA Full Authority Board meeting is Friday June 16 at 9:00 a.m.
- The Niagara Transit Commission meets Tuesday June 20 at 3:00 p.m.
- Our next regular meeting of Council will be held Tuesday June 27 at 7:00 p.m.

**8. Councillor's Announcements & Remarks**

Councillor Van Vliet noted that the Age-Friendly Advisory Committee had their first meeting on May 16, 2023.

Councillor Van Vliet also acknowledged the 79<sup>th</sup> anniversary of D-day.

**9. Adoption of Previous Council Minutes**

**Resolution No. C-2023-123**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

“**THAT** the minutes of the Regular Meeting of Council held May 16, 2023 be adopted as circulated.”

CARRIED

## 10. Public Meeting

a) DSR-005/2023 Re: Consolidated South Wainfleet Drain – Engineer’s Report

**Resolution No. C-2023-124**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** Drainage Staff Report DSR-005/2023 Re: Consolidated South Wainfleet Drain – Engineer’s Report be received; and

**THAT** pursuant to Section 57 of the Drainage Act, Council refer the Consolidated South Wainfleet Drain Section 76 Engineer’s Report back to GM BluePlan for reconsideration; and

**THAT** the meeting to consider the updated Engineer’s Report be rescheduled to the Regular meeting of Council being held June 27, 2023; and

**THAT** all property owners be notified of the updated Engineer’s Report and rescheduled meeting.”

CARRIED

## 11. Delegations

a) Bhargavi Varma Re: Request for Council to reconsideration of aspects of Short-Term Rental Licensing By-law

**Resolution No. C-2023-125**

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“**THAT** the delegation presentation from Bhargavi Varma respecting the draft Short-Term Rental Licensing By-law be received as information.”

CARRIED

b) Sherry Torkos Re: Comments respecting Short-Term Rental Licensing By-law

**Resolution No. C-2023-126**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

**“THAT** the delegation presentation from Sherry Torokos respecting the draft Short-Term Rental Licensing By-law be received as information.”

CARRIED

## 12. Staff Reports & Recommendations

### a) Community & Development Services

i. CDS-003/2023 Re: Draft Short Term Rental Licensing By-law

#### **Resolution No. C-2023-127**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** Report Community & Development Services Staff Report CDS-003/2023 be received; and

**THAT** the draft Short-Term Rental Licensing By-law be referred back to staff for revisions and brought back to the next available meeting of Council for consideration.”

CARRIED

ii. CDS-004/2023 Re: Municipal Banner Program – Spring/Summer

#### **Resolution No. C-2023-128**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** Community & Development Services Staff Report CDS-004/2023 respecting Municipal Banner Program-Spring/Summer be received; and

**THAT** Council direct staff to purchase 8 Canadian flag and 8 Township flag designs to be used for the Spring/Summer Municipal Banner Program.”

CARRIED

### b) Drainage Staff Reports

i. DSR-006/2023 Re: Drainage Works and Rail

#### **Resolution No. C-2023-129**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** Report DSR-006-2023 regarding Municipal Drainage Works and Rail be received as information;

**AND WHEREAS** the Council of the Township of Wainfleet recognizes that municipal drains are critical elements of rural infrastructure that support agricultural production, enhance food security and support environmental and economic sustainability in rural Ontario;

**AND WHEREAS** an underlying principle of the Drainage Act of Ontario is that all owners of property that are assessed to municipal drain projects are required to participate in and contribute to such projects; including public utilities such as water works, gas works, electric heat, light and power works, telegraph and telephone lines, railways, street railways and so on;

**NOW THEREFORE** the Council of the Township of Wainfleet calls on our provincial and federal partners, including the Minister of Transport of Canada, to encourage all railways however operated, including CNR, to engage with the Ontario Ministry of Agriculture and Rural Affairs, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA), the Drainage Superintendent’s Association of Ontario (DSAO), local municipalities, farmers and other stakeholders to uphold the underlying principle of Ontario’s Drainage Act that all property owners assessed to municipal drain projects are required to participate in, and contribute financially to, such drain projects; and

**THAT** a letter of support be sent to the local MPP and MPP representatives in Niagara.”

CARRIED

c) Fire Staff Reports

i. FSR-005/2023 Re: Fire & Emergency Services Dispatch Agreement Renewal

**Resolution No. C-2023-130**

Moved by Councillor Anderson

Seconded by Councillor MacLellan

**“THAT** Fire Staff Report FSR-005/2021 respecting Fire & Emergency Services Dispatch Agreement Renewal be received; and

**THAT** Council authorize the Mayor & Clerk to enter into an Agreement with the Corporation City of the City of St. Catharines for Fire & Emergency Dispatch Services (attached as Appendix “A”) for a 15-year period commencing on January 1, 2023 to continue until December 31, 2037.”

CARRIED

d) Public Works Staff Reports

- i. PWSR-013/2023 Re: Septic System Repair Update

**Resolution No. C-2023-131**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

**“THAT** Public Works Staff Report PWSR-013/2023 respecting the Septic System Repair Update be received; and

**THAT** Council direct the Manager of Operations to Proceed with preparing a tender for the replacement of the septic tanks at the Library and Arena facilities;

**AND THAT** staff be allowed to draw from reserves to make the required repairs.”

CARRIED

**13. Review of Correspondence**

- a) Niagara Central Dorothy Rungeling Airport Commission Re: Request for the Niagara Region make necessary resurfacing to improve road conditions on Regional Rd. 529 (River Road)

**Resolution No. C-2023-132**

Moved by Councillor MacLellan

Seconded by Councillor Anderson

**“THAT** correspondence item C-2023-219 received from the Niagara Dorothy Rungeling Airport Commission requesting the Niagara Region to make necessary resurfacing to improve road conditions on Regional Road 529 (River Road be received and supported.”

CARRIED

**14. By-laws****Resolution No. C-2023-133**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

**“THAT** By-law No. 022-2023 being a by-law to repeal and replace By-law No. 058-2019 being a by-law to govern the proceedings of the Township of Wainfleet Council, the conduct of its Members and the calling of meetings be read and passed this 6<sup>th</sup> day of June, 2023.”

CARRIED

**15. Notices of Motion**

None.

**16. Closed Meeting**

N/A

**17. Rise & Report**

N/A

**18. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2023-134**

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“**THAT** By-law No. 026-2023 being a by-law to adopt, ratify and confirm the actions of the Council at its meeting held on the 6<sup>th</sup> day June, 2023 be read and passed this 6<sup>th</sup> day of June, 2023.”

CARRIED

**19. Adjournment**

There being no further business, the meeting was adjourned at 8:30 p.m.

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B. Grant, MAYOR

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M. Kirkham, DEPUTY CLERK

**Approved by Council June 27, 2023**