



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
REGULAR MEETING OF COUNCIL MINUTES**

C24/23
NOVEMBER 1, 2023
6:00 P.M.
COUNCIL CHAMBERS

PRESENT: B. Grant Mayor
J. Anderson Councillor
T. Gilmore Councillor
J. MacLellan Councillor
S. Van Vliet Councillor

STAFF PRESENT: W. Kolasa Chief Administrative Officer
M. Kirkham Deputy Clerk
L. Earl Mgr. of Community & Development Services (ZOOM)
M. Luey Manager of Corporate Services/Treasurer
C. Hart Manager of Financial Planning/Deputy Treasurer
M. Jemison Drainage Superintendent
R. Nan Manager of Operations
A. Chrastina Administrative Assistant

1. Call to Order

Mayor Grant called the meeting to order at 6:00 p.m.

2. Closed Meeting

Resolution No. C-2023-197

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT Council now move into closed session to discuss:

- a) Item under Section 239(2)(d) of the *Municipal Act, 2001*, labour relations or employee negotiations – 1 item (a matter pertaining to a fire services automatic aid agreement)
- b) Item under Section 239(c) of the *Municipal Act, 2001*, a proposed or pending acquisition or disposition of land by the municipality or local board – 1 item (a tax sale matter)
- c) Minutes of the closed meeting of Council held October 10, 2023 and the joint (Port Colborne) special closed meeting held October 16, 2023.”

CARRIED

3. Rise & Report

The Deputy Clerk reported that Council met in open session at 6:00 p.m. and passed a motion to move into closed session.

In closed session Council received information on a labour relations matter pertaining to a fire services automatic aid agreement. Council also received information and provided confidential direction to staff respecting a tax sale matter.

A procedural vote was taken to adopt previous closed meeting minutes.

4. National Anthem**5. Land Acknowledgement Statement**

Mayor Grant acknowledged that the land on which we gather is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples, acknowledging the One Bowl and Spoon Treaty.

6. Disclosures of Interest and the General Nature Thereof

Councillor Gilmore declared an interest on agenda item No. 10. a) DSR-012/2023 Re: Newhouse Drain Engineering Report for Consideration as he is employed by the petitioner. Councillor Gilmore did not take part in discussions or vote on the matter.

7. Mayor's Announcements & Remarks

Mayor Grant provided the following remarks:

- Please note that these meeting proceedings are being broadcast live, recorded and made available through the Township website and youtube.com.
- I just wanted to take this opportunity to note that Township Council participated in a joint meeting with the Council of the City of Port Colborne on October 16th – and where the two Councils approved entering into a Memorandum of Understanding establishing a framework for both communities to consider and explore shared services arrangements that could result in improved service delivery, cost savings and increased efficiencies for the municipalities. The minutes of that meeting are included in tonight's agenda and will be adopted later in the meeting. Further, we anticipate staff will be returning to future meetings with more information, as well as outlining opportunities to collaborate regarding potential shared service arrangements.
- November 5-11 is National Veterans' Week. We hope you can join us on the 11th for our 10th annual Remembrance Day Ceremony.
- Regional budget meetings are scheduled over the next couple of weeks
- Township budget meetings will begin this month. Check our website calendar for updates.
- The NPCA Board meets Friday November 17 at 9:00 a.m.
- The Transit Commission meets Tuesday November 21 at 3:00 p.m.

- Our next regular meeting of Council is later that evening at 7:00 p.m.

8. Councillor's Announcements & Remarks

None.

9. Adoption of Previous Council Minutes

Resolution No. C-2023-198

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“**THAT** the minutes of the regular meeting of Council held October 10, 2023 and the special joint meeting of Council held October 16, 2023 be adopted as circulated.”

CARRIED

10. Public Meeting

a) Drainage Staff Reports

- i. DSR-012/2023 Re: Newhouse Drain Engineering Report for Consideration

At this point in the meeting, Councillor Gilmore removed himself from the dais and did not partake in discussion or vote on the subject matter.

The Drainage Superintendent provided an overview of the information report respecting the project.

The Engineer also provided some additional information to Council on the project.

Members of the public questioned the need and cost of the project and questioned how their lands were being assessed. The Engineer responded to each inquiry and referred inquiries respecting assessment to the upcoming Court of Revision.

Resolution No. C-2023-199

Moved by Councillor Van Vliet

Seconded by Councillor MacLellan

“**THAT** Report DSR-012/2023 regarding the Newhouse Drain Engineering Report for Consideration be received; and

THAT a By-law be given two readings to provisionally adopt the Newhouse Drain Engineering Report dated September 4, 2023, prepared by Spriet

Associates Engineering & Architects, under Section 4, Chapter D. 17 of the *Drainage Act, R.S.O. 1990*;

AND THAT Staff be directed to advance the Newhouse Drain to that of the Court of Revision, as per Section 46(1) of the *Drainage Act, R.S.O. 1990*; and

THAT Councillor Anderson, Councillor MacLellan and Councillor Van Vliet be appointed as members to the Newhouse Drain Court of Revision and Mayor Grant be appointed as an alternate member to be tentatively scheduled for November 22, 2023, at 4:00 p.m.”

Councillor Gilmore returned to the dais.

11. Delegations

a) Leslie Farrell – Original Deed of Burial Plots at Sensabaugh Cemetery

Resolution No. C-2023-200

Moved by Councillor Gilmore

Seconded by Councillor MacLellan

“**THAT** the delegation presentation from Leslie Farrell respecting original deeds for the sale of burial plots at the Sensabaugh Cemetery be received and referred back to staff for a recommendation report at the next available meeting.”

CARRIED

12. Consent Agenda

Resolution No. C-2023-201

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“**THAT** the following items be received and the recommendations contained therein be approved and acted upon:

- a) ASR-011/2023 Re: Reappointment of Auditors
- b) ASR-013/2023 Re: 2024 Interim Tax Levy By-law
- c) ASR-014/2023 Re: 2024 Borrowing for Current Expenditures

CARRIED

13. Staff Reports & Recommendations

a) Administrative Staff Reports

- i. ASR-012/2023 Re: 2023 Year-End Projected Results Report

Resolution No. C-2023-202

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“THAT Administrative Staff Report ASR-012-2023 respecting 2023 Year-End Projected Results Report be received as information.”

CARRIED

b) Community & Development Services

- i. CDS-005/2023 Re: Planning Service Level Agreement

Resolution No. C-2023-203

Moved by Councillor MacLellan

Seconded by Councillor Anderson

“THAT Community and Development Services Report CDS-005/2023 be deferred to meeting in the new year (2024).”

CARRIED

14. Review of Correspondence

- a) C-2023-352 – Canadian Federation of University Women, Welland and District
Re: Proclamation & Flag Raising Request

Resolution No. C-2023-204

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

- b) **“THAT** Correspondence item No. C-2023-352 respecting Canadian Federation of University Women, Welland and District Re: Proclamation & Flag Raising Request be received and supported.”

CARRIED

15. By-laws**Resolution No. C-2023-205**

Moved by Councillor MacLellan

Seconded by Councillor Gilmore

“THAT the following by-laws be read and passed this 1st day of November, 2023:

- a) By-law No. 042-2023 being a by-law to provide for interim tax levies for the year 2024 for the Township of Wainfleet
- b) By-law No. 043-2023 being a by-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2024
- c) By-law No. 044-2023 being a by-law to amend By-law No. 2022-2023 being a by-law to govern the proceedings of the Township of Wainfleet, the conduct of its Members and the calling of meetings.”

CARRIED

At this point in the meeting, Councillor Gilmore removed himself from discussion and consideration of the following by-law.

Resolution No. C-2023-206

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“THAT By-law No. 045-2023 being a by-law to provide for drainage works in the Township of Wainfleet in the Region of Niagara (Newhouse Drain) be given a 1st and 2nd Reading and be provisionally adopted this 1st day of November, 2023.”

CARRIED

16. Notices of Motion

None.

17. Closed Meeting

None.

18. Rise & Report

None.

19. By-law to Confirm the Proceedings of Council

Resolution No. C-2023-207

Moved by Councillor MacLellan

Seconded by Councillor Van Vliet

“THAT By-law No. 046-2023 being a by-law to adopt, ratify and confirm the actions of the Council at its Special Council meeting held on October 16, 2023 and the at its Regular Meeting held on the 1st day of November, 2023 be read and passed this 1st day of November, 2023.”

CARRIED

20. Adjournment

There being no further business, the meeting was adjourned at 7:45 p.m.

B. Grant, MAYOR

M. Kirkham, DEPUTY CLERK

Approved by Council November 21, 2023