



**The Corporation of the City of Port Colborne  
AND  
The Corporation of the Township of Wainfleet**

**Date:** Monday, April 29, 2024  
**Time:** 6:30 pm  
**Meetings:** Joint Special Council Meeting with Closed Session  
**Location:** L.R. Wilson Heritage Research Archives  
286 King Street, Port Colborne

**PRESENT:** B. Grant Mayor  
J. Anderson Councillor  
T. Gilmore Councillor  
J. MacLellan Councillor  
S. Van Vliet Councillor

**STAFF:** M. Luey Chief Administrative Officer  
M. Alcock Fire Chief  
A. Chrastina Deputy Clerk

**OTHER:** City of Port Colborne Council  
S. Luey Chief Administrative Officer (Port Colborne)  
C. Schofield Acting Clerk (Port Colborne)  
D. Vasu Interim Deputy Clerk (Port Colborne)

- 1. Call to Order**  
Mayor Steele called the meeting to order at 6:31 p.m.
- 3. Disclosures of Interest and the General Nature Thereof**  
None.
- 4. Memorandum of Understanding for Shared Services**

City of Port Colborne CAO Scott Luey provided a brief overview of the Memorandum of Understanding for Shared Services between the City of Port Colborne and the Township of Wainfleet which came into effect on the 16<sup>th</sup> day of October, 2023.

- 5. Closed Meeting**

**Resolution No. C-2024-062**

Moved by Councillor Gilmore  
Seconded by Councillor MacLellan

**“THAT** Council do now proceed into closed session in order to address the following matter(s):

Shared Fire Services between the City of Port Colborne and the Township of Wainfleet, pursuant to Section 239 (2) (b) of the Municipal Act, 2001 (personal matters about an identifiable individual, including municipal or local board employees), and (d) (labour relations or employee negotiations)”

CARRIED

**6. Rise & Report**

**Resolution No. C-2024-063**

Moved by Councillor Gilmore  
Seconded by Councillor Anderson

“**THAT** Council do hereby rise from closed session, with report.”

CARRIED

The Deputy Clerk reported that Council met in closed session and provided staff direction respecting a shared services matter.

**8. By-law to Confirm the Proceedings of Council**

**Resolution No. C-2024-064**

Moved by Councillor Gilmore  
Seconded by Councillor MacLellan

“**THAT** By-law No. 015-2024 being a by-law to adopt, ratify and confirm the actions of the Council at its special joint meeting held on the 29<sup>th</sup> day of April, 2024 be read and passed this 29<sup>th</sup> day of April, 2024.”

CARRIED

**9. Adjournment**

There being no further business, the meeting was adjourned at 8:06 p.m.

---

B. Grant, MAYOR

---

A. Chrastina, DEPUTY CLERK

**Approved by Council May 21, 2024**